Went over Membership and Sustainability goals table

1. Design targeted outreach efforts that promote a diverse and essential membership.
	1. Reviewed names of individuals who wanted to participate in committee. Sonja has invited Gerri and Chandrika but needs to get emails on remaining individuals
	2. Sonja will get information from Renee regarding the participant from DHHS-Child Development
	3. Arlene L. requested outreach to DSS
	4. Tilda M. requested more information on purpose of SOC.
	5. Youth and Young Adults-Chandrika B. will work on diversity ideas with Youth and Young adult committee. Team reached out to Jada J. Gerri will schedule meeting with Barbara and report back on this area
	6. Children and Youth with developmental challenges- Gerri will schedule meeting with Barbara and report back on this area
2. Create materials and resources that provide information regarding the Collaborative and its work.
	1. Video being finalized after some filming at the Strategic Planning by Marketing-Brandon
	2. Sonja will check with Brandon about other marketing pieces and then committee will meet and discuss next meeting what’s missing and bring back to committee. Checked in with Brandon on 1/25/17 and he will send information
	3. Youth and Young Adult membership materials-requested co-joint members to discuss with Youth and Young Adult committee
3. Create a training for members to ensure they have a uniform understanding of the Collaborative.
	1. Chandrika and Mary will consult with Chair of Training committee and find out if can have joint meeting or what should be next steps. Discussed briefly with Teka a need for a joint meeting (1/27/17). Leads will follow up on this area.
4. Retain members after they have joined the Collaborative
	1. No discussion at this meeting on this area